



INSTITUTE OF STRATEGIC MANAGEMENT

RTO Number 91485



Diploma of Leadership & Management
BSB51918
Open Program 4.21
Start date Thursday, 22 July 2021

Day	Topic	Units of Competency	Workshop Date
1	Lead with Confidence, Authenticity & Insight	Provide leadership across the organisation, BSBMGT605 Develop and use emotional intelligence, BSBLDR511	Thurs 22 July
2	Optimise Your Time & Career	Manage personal work priorities and professional development, BSBWOR501 Manage meetings, BSBADM502	Thurs 19 August
3	Plan & Execute with Excellence	Manage operational plan, BSBMGT517 Facilitate continuous improvement, BSBMGT516 Undertake project work, BSBPMG522	Thurs 16 Sept
4	Build a High-Performance Team	Lead and manage team effectiveness, BSBWOR502 Manage people performance, BSBMGT502	Thurs 14 Oct
5	GreenLine Conversations	Develop and use emotional intelligence, BSBLDR511 Lead and manage effective workplace relationships, BSBLDR502	Thurs 11 Nov
6	The Customer Experience	Manage quality customer service, BSBCUS501 Communicate with influence, BSBLDR513	Thurs 9 Dec
7		Participant Presentations & Graduation	tbc